

**VITA** is a free tax assistance service for students on campus

van den Berg Hall, Room 208

February 4 - April 4, 2019

*(Excluding Spring Break)*

Mondays: 10 a.m. – 8 p.m.

Tuesdays: 10 a.m. – 8 p.m.

Wednesdays: 10 a.m. – 6 p.m.

Thursdays: 10 a.m. – 8 p.m.

- ✓ You will need to know how many days you were present in the US within the past 3 years.
- ✓ Go individually, not in a group.

Bring ALL these documents with you:

- Passport
- I-20 or DS-2019
- Tax forms issued by employers (ex. W-2, 1099). *If you don't have your W-2, you must get it from your employer*
- Form [13614 NR](#) *Complete this form and bring it with you to VITA*
- Actual SSN Card or the ITIN letter
- Last year's tax return (if available)
- Your bank routing and account numbers for direct deposit